

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	Authorisation to award a contract to Breyer Group PLC for roof replacements at Branfil Primary School, Clockhouse Primary School, Engayne Primary School, Harold Court Primary School, Hildene Primary School, James Oglethorpe Primary, Parsonage Farm P	Director of Children's Services	August	All relevant Schools, members, officers and business partners will be consulted.	Ian Saxby  ian.saxby@onesource.co.uk	Document To Follow
	Window Replacement and Ancillary Works at Dryden and Kipling Towers The Director will be asked to award the contract for the window replacement and ancillary works at Kipling and Dryden Towers, housing blocks in Havering.	Director of Housing	Not before August	All relevant Members, officers and business partners will be consulted.	Ade Oshinmi  ade.ashinmi@haverling.gov.uk	Document To Follow
	Approval to enter into Call-Off Contract from the Procurement Across London (PAL) Framework Agreement for the	Cabinet Member for Education, Children & Families	August	All relevant members, officers and business partners have been consulted. The Chair of	Trevor Cook Assistant Director for Education Services trevor.cook@haverling.gov.uk	23.06.20 Call Off key ED Supply and Delivery of Fresh and frozen

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	Supply of Fresh Fruit and Vegetables. Approval to enter into a Call off contract for the supply to Havering Schools for the supply of fresh and frozen meat and poultry for the school catering services.			Overview and Scrutiny Board will be informed.		meat and Poultry
	Out of Hours Service- Contract Award A decision on whether to award a contract	Cabinet Member for Housing	Not before August		Neil Bartle  neil.bartle@haverling.gov.uk	Document To Follow
	Direct Award to Capita PLC for the Revenues and Benefits system. The Director ewill be asked to make a direct contract award.	Managing Director oneSource	August	All relevant Members, officers and Business partners will be consulted.	Chris Henry  chris.henry@haverling.gov.uk	Document To Follow
	Approval of Phase Viability Plan (PVP) Residual land To approve the Phase Viability Plan (PVP) in relation to the residual land in respect of the Napier and New Plymouth	Director of Regeneration Programme Delivery	September	All relevant members, officers and business partners will be consulted.		Document To Follow

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	Site. This will take account the revised Business Plan taking into account the Council acquiring 197 units.					
	Moving Traffic Contraventions (MTC) relocation of Enforcement Cameras The Cabinet Lead member will be asked to review existing camera locations and to approve deployment of new moveable attended/unattended cameras.	Cabinet Member for Environment	Not before September	All relevant Members, officers and business partners will be consulted.	Gurch Durhailay gurch.durhailay@havering.gov.uk	Document To Follow
	Bridge Close Regeneration LLP Business Plan 2020 to 2021 Cabinet will be asked to approve the Bridge Close Regeneration LLP Business Plan 2020 to 2021	Cabinet	September	All relevant members, officers, business partners and stakeholders will be consulted.	Nick Gyiring-Neilsen nick.gyiring-nielsen@havering.gov.uk	
	Parks Byelaws Cabinet will be asked to agree the content of the amended	Cabinet	September		James Rose james.rose@havering.gov.uk	

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	byelaws and submit an application to the DCLG.					
	Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.	Cabinet	September	All relevant members, officers and business partners will be consulted.	Sarah Chaudrhy Asset Managment Director sara.chaudrhy@onesource.co.uk	Document To Follow
	Inclusive Growth Strategy Cabinet is asked to endorse the Inclusive Growth Strategy to guide the delivery of future plans for economic development and regeneration through the delivery of homes, jobs and investment in Havering for the benefit of our entire community. It is further asked to accept the Inclusive Growth Implementation Plan comprising indicative projects and workstreams acknowledging that further	Cabinet	September		Howard Swift  howard.swift@haverling.gov.uk	

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	approvals might be required to be sought					
	East Havering Opportunity Cabinet will be asked to give approval to proceed	Cabinet	September	All relevant members, officers and business partners will be consulted.	Neil Stubbings Regeneration Programme Director neil.stubbings@havering.gov.uk	
	Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).	Cabinet	September	All relevant Members, officers, business partners and stakeholders will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Corporate Plan Cabinet will be asked to approve the new Corporate Plan from 1st April 2020.	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Sandy Hamberger sandy.hamberger@onesource.co.uk	Document To Follow
	Private Sector Housing Enforcement Scheme Two. Expand Additional Licensing for Housing of Multiple	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Councillor Jan Sargent CouncillorJan.Sargent@havering.gov.uk	Document To Follow

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	Occupation and Introduce Selective Licensing Implementation and Enforcement The Leader of the Council will be asked to approve whether the service should implement and enforce further extension of landlord licensing across the Borough to have additional licensing Borough wide and Selective licensing in Brooklands and Romford Town.					
	Homeless Prevention and Rough Sleeper Strategy 2020-2025 Cabinet will be asked to approve the Homeless Prevention and Rough Sleeper Strategy for implementation.	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	Document To Follow
	Agreement of Aims and Objectives of East London Joint Resources and Waste	Cabinet	September		Jacki Ager  jacki.ager@havering.gov.uk	

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	Strategy Cabinet will be asked to agree the aims and objectives of the East London Joint Resources and Waste Strategy, as proposed by the East London Waste Authority.					
	Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.	Cabinet	Not before September	All relevant members, officers and business partners will be consulted.	James Rose  james.rose@haverling.gov.uk	
	Corporate Parenting Strategy Cabinet will be asked to approve the Havering Corporate Parenting Strategy 2020-2023.	Cabinet	September	All relevant members, officers and business partners together with the Children in Care Council, will be consulted in relation to this decision.		Document To Follow
	Bretons Phase II Masterplan Cabinet to agree the Bretons Phase II Masterplan and progress Phase 1 of the Masterplan.	Cabinet	September	All relevant members, officers and business partners will be consulted. Consultation with Bretons User Groups, the Football Association and the Football Foundation has already	Guy Selfe Health and Wellbeing Manager guy.selfe@haverling.gov.uk	Document To Follow



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